

"FOR YOUR INFORMATION" • SHOWCASE BANDS
Metamora High School, Naperville Central High School,
and Rock Island High School

Welcome to the 2008 Western Illinois University Showcase of Bands. We are pleased that your band will be a part of this enriching and musical experience. Our guest conductor is **Mr. Frank Wickes**, Director of Bands at Louisiana State University, Baton Rouge, LA. If you have any questions aside from the following information, please let us know immediately.



Arrival: Check-in time at the Olson Conference Center will be *Thursday evening* for **Metamora Twp. High School** and **Naperville Central High School**. Keys will be checked out and checked in, as a group rather than individually, by the Information Desk staff to your director or an assigned adult. When a large group arrives, they prefer that the director or appointed chaperone pick up the keys and room assignments for the entire group.

Rock Island High School will be staying off campus at the Rodeway Inn (formerly Amerihost Inn), 1646 N. Lafayette St. (PH 309-837-2220). This group checks in on Friday morning, Feb. 22.

Linens, etc.: Linens, sheets, blankets, pillows, wash cloths and towels are provided with your room. Any personal grooming items are your responsibility.

Chaperones: Directors of each band are to provide chaperones for their own students. There will be staff from Student Residential Programs at the Olson Conference Center and the registration desk will be covered throughout the night.

I.D. Badges: The pin-on badge given to each band member serves as identification that you're a visitor on campus participating in the Band Showcase and *it must be worn at all times. It also serves as identification when going through food service lines.*

Meals: In addition to the I.D. badge, each participant will be issued a meal card. This will be used for your meals as listed below. Lost I.D. badges and cards will not be replaced! You must be prompt for all meals. **IMPORTANT!** The meal card must be turned in to a WIU School of Music representative at the conclusion of the Showcase on Saturday. If lost or destroyed, there will be a \$2.00 replacement cost, which is the responsibility of the participant in the Showcase.

Friday, February 22

- 7:00 a.m. - Continental breakfast at Union Food Court (Metamora & Naperville only) - Olson Dining Hall - *show I.D. badge*
- 11:30 a.m. - Lunch at Union Food Court (Metamora & Naperville) - *use meal card*
- 12:15 p.m. - Lunch at Union Food Court (Rock Island) - *use meal card*
- 5:30 p.m. - Dinner at the Lamoine Room, University Union - *show I.D. badge*

Saturday, February 23

- 7:00 a.m. - Breakfast at Lamoine Room, University Union (all groups) - *show I.D. badge*
- 11:45 a.m. - Lunch at the University Union Food Court (all groups) - *use meal card.*

Curfew/Bed Check: Curfew will require you to be on the floor by 11:00 P.M. on Friday. Lights out will be 1/2 hour later.

Attendance: *Promptness* must be adhered to at all times. As a courtesy to our clinicians, we do expect everyone to be on time for rehearsals, clinics, etc.

Apparel: Students are expected to wear normal school clothing for rehearsals and clinics. *Concert attire* will be your own school's normal concert attire!

VERY IMPORTANT! Music Stands and Equipment: Each student must bring his/her own folding music stand. The stand and your instrument must be marked with an identification tag or marking.

Percussion Instruments: Percussionists are requested to bring their own mallets, sticks, cymbals, and beaters. *Be certain these are all properly marked for identification.* For the concert, we will provide five timpani, bass drum, xylophone, vibes, chimes, and marimba. For rehearsals in Browne 129, Browne 130, and the Union, we will provide as much as possible.

Students' Reception: This will be held in the University Union Grand Ballroom following the Wind Ensemble concert on Friday evening. Music will be provided for dancing, and soft drinks and popcorn will be served. This will be an opportunity for you to get better acquainted with other Showcase participants.

Emergency Numbers: Olson Conference Center, #309/298-3500 and University Public Safety, #309/298-1949. Amerihost Inn, #309-837-2220. Other campus numbers to have available: University Bands Office, Sallee Hall, Room 204, #309/298-1505; School of Music Office, Browne Hall, Room 122, #309/298-1544 or #309/298-1087; these offices are open Monday through Friday, 8:00 a.m. to noon and from 1:00 to 4:30 p.m.

Medical Record and Authorization for Medical Treatment Form: Our contract with the Student University Union and Olson Conference Center requires that every minor (18 and under), unaccompanied by a parent and/or legal guardian, shall have available a medical release form for hospital treatment by a physician, signed by one or both of the child's parents/guardians, to allow for treatment should an accident or injury occur or someone becomes very ill. Your band director or an assigned adult should have a completed and signed form from each student and must keep these in their possession while on campus.

Parking on campus is restricted on days when classes are in session. Anyone driving a vehicle to campus and staying the Olson Conference Center must ask at the registration desk (Grand Ballroom Lobby, University Union) for a visitor's parking permit and instructions for parking. With a visitor's permit, do not park at a meter, in a reserved space, or in a no parking zone or you will be ticketed. Also, you may stop in the Public Safety/Parking Services Office, Mowbray Hall for a permit. Visitor parking permits are not needed on Saturday.

University classes will be in session on Friday, so traffic flow in the University Union and academic buildings will be slow. We will make every effort to minimize conflicts during these times.

Leaving Campus: Showcase Bands will probably be brought to campus by buses; however, students driving vehicles are not to leave campus while they are here to participate in this event. Due to the many activities, you will not have ample time for shopping or entertainment off campus. Attendance will be taken throughout the two days of the Show-

case, and anyone not attending will be reported to their band director.

Check out of Rooms at Olson: This must be done before lunch from 11:00-11:45 (see schedule). Students are advised to dress for the concert, check out, and go to lunch prior to the concerts at COFAC. All belongings can be taken to Simpkins Hall, first floor, where there will be rooms for leaving bags, coats, instrument cases, etc., unless the school buses will be available for dropping off personal items prior to the concerts. For bands staying at Olson Conference Center, they must be checked out by 11:45 p.m. For Rock Island High School, they must check out of **Rodeway Inn** by 10:45 a.m.

Lost Keys/Damages: In the event of a lost room key, the university has a flat replacement cost of \$50.00 per key. *If a key is lost, notify a WIU must faculty/staff person who will report the loss of the key to the Bands Office.* If not turned in at the time of checkout, a key shall be considered lost, and the individual will be billed.

Showcase participants are under the direct and complete supervision and control of the Band Director and/or chaperones. It is preferred that each band have one chaperone for every 15 students. For any damages resulting from participant utilization of the facilities and services provided by the University, the charge will be the responsibility of the individual/student. The University retains the right to require any participant to leave the University premises if the University feels that circumstances require it. The University assumes no responsibility for loss or theft of personal property or damage to personal property of any participant or individual. The University assumes no liability whatsoever for any property placed in University buildings on University properties.

University regulations include but are not limited to the following in University buildings and on University property:

1. Male and female guests may share floors but have separate bathroom facilities. Shared rooms are reserved for married couples, or occupants of the same sex.
2. All individuals will abide by Illinois law, federal law and University regulations regarding intoxicants, narcotics and drugs. All buildings on campus are smoke-free.
3. Firearms, weapons, ammunition, fireworks, explosives and highly flammable materials are

not allowed within any University facility or on the grounds.

4. Animals are not allowed in any location in the residence halls or dining room.
5. Parking in the service or fire lanes adjacent to any University facility is not allowed.
6. Tampering with the fire system or fire fighting equipment is not allowed.
7. Gambling or solicitation in any form is not permitted.

The University may exercise the following rights:

1. To enter any room for inspection, repair, or emergency.
2. To reassign rooms within a University facility, after timely notification, in order to accomplish necessary repairs and renovation to the building.
3. To revoke the campus privilege including residence in or utilization of any of its building or any occupant whose conduct, solely in the University's opinion, becomes injurious or potential injurious to the academic community.

Western Illinois University complies with all applicable federal and state nondiscrimination laws, orders, and regulations. The University is an Affirmative Action and Equal Opportunity institution and affirms its commitment in all programs and activities to nondiscrimination on the basis of race, color, religion, sex, age, sexual orientation, marital status, disability, national origin, and status as a disabled veteran or Vietnam Era veteran. In accordance with legislation, the Band Director/School Representative must notify the University (through University Bands Office) of any participants with special needs and what those needs are.

Important Information: Controlled substances are banned; university buildings are smoke-free and any behavior which is detrimental to you, your school, and or the University will be grounds for disciplinary action. The University assumes no responsibility for loss or theft of personal property, or damage to personal property of any participant or individual. The University assumes no liability whatsoever for any property placed in University buildings on University properties.

Emergency Lights on Campus: Please notice at various locations the blue emergency lights with call boxes underneath. Students are not to be alone on campus during the evening hours, but we want you to be aware of the emergency lights. In the event

they are alone during evening hours, students are encouraged to call Public Safety at 298-1949.

The WIU Symphonic Wind Ensemble concert on Friday evening will begin at 7:30 p.m. in the College of Fine Arts & Communication Recital Hall. **Following this, Showcase of Bands participants will be going to the Union for a reception.**

The final concert will begin at 1:00 p.m. on Saturday in College of Fine Arts & Communication Recital Hall and will feature the three Showcase Bands - Rock Island High School, Metamora High School, and Naperville Central High School. The University Concert Band, under the direction of Mr. Douglas L. Phillips, and the 2008 Honor Band, under the direction of Dr. Jon R. Dugle, will perform at 4:00 P.M. We're privileged to have Mr. Frank Wickes as our conductor for the 2008 Showcase Bands.

We're also glad to have you with us, and hopefully, you will leave with a deep appreciation for the experience of being a part of the **2008 Showcase of Bands at Western Illinois University.**

Mike Fansler, Director of Bands
Showcase of Bands Coordinator

PERSONAL SECURITY

Personal safety is everyone's concern, and you must be aware of the potential for problems and use good judgement.

It is imperative that you travel across campus in the evening hours in groups or with chaperones.

Be sure to look for the blue light poles across campus to report any unusual activity.